## **ONLINE GIVING**

## (www.pillaroftruthministriescogic.org)

## ONLINE GIVING INSTRUCTIONS (This method charges a processing fee.)

- 1. You may use a web browser and type in the link as shown, <u>https://pillaroftruth.breezechms.com/give/online</u>.
- 2. You will see a dollar sign. Type in the total amount that you want to give. There is a dropdown arrow where you can choose what amount you want to apply to a specific category, such as "Special Project." When you click that dropdown arrow, you should see all of the methods to give. Select your choice. (For the purpose of the letter that you may have received, you will select "Special Project.")
- 3. If you want to give to additional categories, you will click on, "add gift to another fund," and type in the amount that you want to apply to the new category. You can add to as many categories as you would like. You can also change the amounts for each category.
- 4. The next line has a dropdown arrow as a default is set to "Give this One Time." If you want to give automatically (Example: once a month or every two weeks), you can select the dropdown arrow and it will show where you can have it automatically come out at specific times. It is suggested that you use "Give this One Time" every time you give so that there are no possible unwanted deductions made from your account."
- 5. You will have to put in your method of payment and other information before you actually give. After your first time, you will be allowed to put in your giving without being prompted to put in this information. You will have the choice of using Debit Card OR ACH Bank Transfer. If you use either method, a processing fee will be charged, the charge is less using ACH Bank Transfer. After you select, you will see a small box that gives you the option to pay the processing fee. If you don't, it will be deducted from the church giving.
- 6. Click "Give whatever the amount you chose."